

Dakota State University
Petition for an Exception to Board of Regents Policy 2:7
Pre-general education course completion

Board of Regents Policy 2:7 requires that students successfully complete all pre-general courses (ENGL 033, MATH 021, and MATH 101) within the first 30 credit hours attempted. If the pre-general education course(s) is not completed within the next semester (42 credit hours attempted), the student is moved from degree seeking to non-degree seeking status and the only course in which a student may enroll is the pre-general education course. More information is available on the website at http://www.departments.dsu.edu/assessment/Compass/faq_05.htm

Return the completed petition to the Office of Institutional Effectiveness and Assessment, Dakota State University, Heston Hall 206, Madison, SD 57042. You will be notified of the outcome of your petition by email. If the petition is approved, you must register for the course in the Enrollment Services Office (Heston Hall 103; phone: 256-5139) or in the Office of Institutional Effectiveness and Assessment (Heston Hall 206; phone 256-5159). No other academic offices are authorized to over-ride the registration hold placed on your enrollment.

Name _____

Local Address _____

City, State, Zip _____

Campus E-mail: _____

Colleague ID: _____

First term of enrollment in the Regental System: _____

Total credit hours attempted: _____ Date: _____

Course Placement Information:

Date:	ACT Math Score:	COMPASS Math:
Date:	ACT English Score:	COMPASS Writing:

My academic history in the PRE-GENERAL EDUCATION COURSE(S)

Pre-General Education Course	Semester Enrolled	Grade Earned
_____	_____	_____
_____	_____	_____

I wish to petition for full-time enrollment during _____ term.

The extenuating circumstances, which interfered with my ability to successfully complete the course the last time I enrolled in it, include:

The strategies I will use to improve my performance in this course include:

If you have any questions regarding this petition, please contact the Office of Institutional Effectiveness and Assessment at 256-5159 or assessoffice@dsu.edu before submitting the petition.

Student's Signature: _____ Date: _____

I have discussed this issue with my advisee and support his/her decision to petition for re-enrollment in the course.

Advisor's Signature: _____ Date: _____

VPAA Decision: _____

Signature: _____ Date: _____

- Notification to:
- _____ Advisor
 - _____ Enrollment Services
 - _____ Office of Institutional Effectiveness and Assessment
 - _____ Student