



Dakota State University Request for Change in Registration

Name _____

Student ID Number _____

Student Signature _____

Date _____

DROPS	5-digit SYN	Course #	Course Title	Cr.

ADDS	5-digit SYN	Course #	Course Title	Cr.	Day	Time

A student may request necessary class changes only during the scheduled drop/add session indicated in the academic calendar. The class change is official only after the completed drop/add form is approved by the Registrar. Until notification is received, the instructor assumes the student is registered for the original course. Full tuition and fees refund is made for courses officially dropped during this late registration period. Payment for added classes is due when the schedule change is complete.

- Closed Class
- Pre-req-override Instructor or
- Internet Course Deans Signature _____ Date _____
- Overload Approval (19 or more credits) Deans Signature _____ Date _____

Advisor's Signature _____

Date _____